

ELECTION OFFICIALS' MANUAL /

ACCREDITATION STUDY GUIDE

AN ACCREDITATION PROGRAM FOR

COUNTY, CITY AND TOWNSHIP

ELECTION OFFICIALS



MICHIGAN DEPARTMENT OF STATE
BUREAU OF ELECTIONS
JANUARY 2014

INTRODUCTION

There are three steps to completing the Election Officials' Accreditation Program mandated under Michigan election law:

- 1.) Attending the two day Accreditation training classes
- 2.) Studying the information presented in this manual
- 3.) Pass the Accreditation Exam (An example of the online exam is included in *Appendix II.*)

The exam must be taken online. Instructions for taking the exam in the Michigan Elections eLearning Center will be emailed when class completion is confirmed.

To maintain accreditation, an election official must complete a program of continuing education offered by the Secretary of State. (MCL168.33) Details on the continuing education offerings are available in the Elections eLearning Center.

After studying the manual, we encourage you to retain it for future reference as it is designed to serve as a lasting information resource on election related matters. If you have any questions or suggestions for improving the Election Officials' Accreditation Program, please do not hesitate to contact us.

MICHIGAN DEPARTMENT OF STATE
BUREAU OF ELECTIONS
P.O. Box 20126
LANSING, MI 48901-0726
WWW.MICHIGAN.GOV/ELECTIONS
E-MAIL: ELECTIONS@MICHIGAN.GOV
Phone: (517) 373-0065
Toll Free: 1-800-292-5973
Fax: (517) 373-0941

QVF Help Desk
Toll Free: 1-800-310-5697

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